



Dear Market Place, Food and Site Vendor,

Thank you for your interest in Port Elgin Pumpkinfest. Please take a moment to look over the items on this page as well as the general terms and conditions as they both contain important information for the application process. We look forward to having you join the Port Elgin Pumpkinfest Family as one of our vendors!

PLEASE NOTE:

- ❑ If you are a returning vendor who would like the same spot as 2009, the space will be held until December 4th 2009. After December 4th 2009 spaces will be open to any vendor.
- ❑ All products a vendor intends to sell at the show are to be listed on the application.
- ❑ A minimum of 3 colour images must accompany the package when submitted. The images should show products, booth display and set-up. These can also be submitted via email. (This is for new vendors or vendors who are selling new product only—return vendors do not need to send photos)
- ❑ Parking passes, procedures, and site maps will be addressed with those who are accepted into the show. **Vendors Selling Food** will be required to fill out a health form that will be mailed to them with their acceptance package. This form **MUST** be filled out and sent back before you are able to set up at the festival.
- ❑ Absolutely no parking of trailers in close proximity to the vendor booths. This means, trailers are parked in designated parking locations **ONLY**. You are responsible for getting product to and from your site location.
- ❑ Overnight stays on-site are **NOT PERMITTED**. This includes vendors, their staff, and anyone else associated with their operations.
- ❑ Payment must accompany your application. Post dated cheques for full payment will not be accepted. Should you need to go on a payment plan please contact the festival at 1-800-387-3456 or by email at info@pumpkinfest.org. Payment can be made by cheque, VISA, MasterCard, Money Order or Cash. If using a credit card there will be an administration fee.
- ❑ **Vendors are not allowed on festival grounds (including all tents & buildings) until 5pm on Friday—no exceptions!**

Set-up times:

Friday
 October 1, 2010
 5 pm-10 pm

Saturday
 October 2, 2010
 7 am-9 am

Show times:

Saturday
 October 2, 2010
 9 am-6 pm

Sunday
 October 3, 2010
 10 am-4 pm

**Tear-down
 time:**

Sunday
 October 3, 2010
 4 pm-5:30 pm

**Please Note:
 Vehicles can
 not move
 onsite until
 4:30pm as we
 need to clear
 the festival of
 pedestrian
 traffic**